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| **Prepared By :** | Mohamed Samater | **Phone #:** | 206-384-1669 |
| **Date Created:** | 08/18/2010 |  |  |
| **Last Updated By:** | Mohamed Samater | **Last Updated Date:** | 08/18/2010 |
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| Meeting Title: | **Inter-carrier Testing Committee MEETING MINUTES** |
| Meeting Date: | 08/18/2010 | Next Meeting Date: | 08/24/2010 |
| Attendees:  | Deb Tucker, Mohamed Samater, Teresa Patton, Anh Ngo, Tina Plaisance, Beth Woltmann, Lonnie Keck, Dave Lund, Bridget Alexander, Jan Doell, Syed Mubeen  |
| **Conducted by:** | Teresa Patton, Mohamed Samater and Bridget Alexander | **Recorded by:** | Mohamed Samater |
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| --- |
| Action Required |
| Action # | Description | Status | Assigned To | Target Date | Actual Date |
|  | Participants are asked to provide their feedback for Lessons Learned to Teresa Patton | OPEN | ALL | 08/27/2010 | 08/24/2010 |

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| **Record significant Topics, Presenters, Decisions:** |

# Discussions:

The ITC subcommittee participants reviewed ICT Lessons Learned Document for WICIS 5.0.0:

* The ITC participants discussed their specific test planning, test execution, and implementation of WICIS 5.0.0 and ONE Day Porting. See the attached document for the collected feedback thus far
* It was noted that several execution issues were encountered due to carrier’s specific complex testing processes/documents

**All are asked to provide their Lessons Learned feedback to Teresa Patton at the latest on Friday August 27, 2010**

Here is the latest Lessons Learned DRAFT Document:



**Upcoming Meeting**

Next checkpoint meeting is scheduled forthe **Aug 24th, 2010** at **4:00PM** to **5PM** ET. This meeting will be held at the following conference bridge **((877) 888-4443 PASSCODE 6230424#)**

**Current tentatively planned Test Schedule**

